

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
March 11, 2020**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, March 11, 2020.

The meeting was called to order at 7:03 P.M.

**PRESENT**

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Christopher Vose	Secretary
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide

**FEBRUARY 12, 2020 MEETING MINUTES**

The Board approved the February 12, 2020 meeting minutes on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed.

**CORRESPONDENCE**

The correspondence list was noted.

**EXECUTIVE SESSION**

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed, the full Board and Manager Arnold went into executive session at 7:05 P.M. to discuss proposed litigation.

On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board came out of executive session at 7:34 P.M.

**PLANT OPERATIONS**

**Potassium Permanganate Pilot Study Extension**

On a motion made by Mr. Vose, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board authorized Chairman Rizzo to execute a letter submitted by NYS DEC modifying Order on Consent R5-20180116-2275. The modifications extend the potassium permanganate pilot study until July 31, 2020, and require reporting on the effectiveness of the pilot project and any associated odor complaints.

**National Grid Power Purchase Agreement**

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board accepted Amendment No.1 to Power Purchase Agreement No. 1824 between National Grid and Gloversville-Johnstown Joint Wastewater Treatment Facility, and authorized Chairman Rizzo to execute Amendment No. 1 of the Power Purchase Agreement.

**CAST EQ Headworks**

Plant Manager Arnold reported that correspondence was received from NYS DEC requesting submittal of an engineering report providing specifics of the CAST EQ Tank bypass by April 30, 2020. Manager Arnold noted he will publicize that odors may be temporarily released to the surrounding community during the CAST EQ Tank cleaning process.

**Award Bid: 1992 Ford Ranger**

Plant Manager Arnold reported that a bid opening for the sale of an obsolete 1992 Ford Ranger was held on March 9, 2020. A single bid was received from Reuben Kennedy for \$100.00. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board accepted the bid proposal from Reuben Kennedy at \$100.00 for the obsolete 1992 Ford Ranger, sold in “as is” condition with no warranties or guarantees.

**Annual Report Presentation**

Plant Manager Arnold presented the 2019 Annual Report highlighting significant projects completed at the Facility during 2019. Copies of the report were distributed to those present. Additional copies will be sent to Gloversville and Johnstown city officials, state officials, the media, etc. The report will also be posted on the Facility’s website.

PERSONNEL

**New Hire - WWTP Operator Trainee**

Plant Manager Arnold interviewed and recommended Victor Rzesos, Jr. for appointment to an open WWTP Operator Trainee position. Mr. Rzesos meets the minimum qualifications for Civil Service approval. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board approved to offer the vacant WWTP Operator Trainee position to Victor Rzesos, Jr., effective March 30, 2020.

INDUSTRIAL COMPLIANCE

**Sewer Bill Protest – 200 North Comrie Avenue, Johnstown**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 200 North Comrie Avenue in Johnstown. The request was tabled at the February meeting to allow for an additional meter read at the location. The Water Department reread the meter and provided additional data. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board approved a credit of \$806.58 since the water did not enter the sewer system to be treated.

**Sewer Bill Protest – 110 E. State Street, Johnstown**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 110 E. State Street in Johnstown. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board approved a credit of \$66.24 since the water did not enter the sewer system to be treated.

**Sewer Bill Protest – 2 Gilbert Street, Johnstown**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 2 Gilbert Street in Johnstown. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board approved a credit of \$942.06 since the water did not enter the sewer system to be treated.

ATTACHMENTS

**Resolution No. 2020-04**

On a motion made Ms. Trudel, seconded by Mr. Vose, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board approved Resolution No. 2020-04. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2020 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$160,208.61 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) vacant, and none (0) opposed.

## OLD BUSINESS

### **Utility Review**

Fiscal Officer Renda reported that utility and telecommunication consulting company Troy & Banks completed their audit of the electric and gas bills. The analysis determined that there were no errors in rates charged, monthly reads, demand and kWh calculations, or metering at this time.

### **Sludge Dryer Feasibility Study**

Board members discussed the NYSERDA FlexTech Study presented at the February meeting, including equipment life expectancy, payback periods, and possible work shift changes. Plant Manager Arnold was instructed to review grant funding sources.

### **Employee Hall of Fame**

Chairman Rizzo read aloud a letter of appreciation to be forwarded to recently retired employee Thomas Ambrosino. On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board inducted Mr. Ambrosino into the Employee Hall of Fame after thirty (30) years of service.

## NEW BUSINESS

Member Siarkowski noted that a new Department of Public Works director has been appointed by the City of Gloversville. The new director will likely be appointed to fill the vacant Joint Sewer Board seat.

## EXECUTIVE SESSION

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board went into executive session at 8:28 P.M. to discuss the employment history of a particular person.

On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) vacant, and none (0) opposed, the Board came out of executive session at 8:44 P.M.

## MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:45 P.M. on a motion made by Mr. Vose, seconded by Ms. Trudel, carried five (5) in favor, one (1) vacant, and none (0) opposed.

The next regular meeting will be held on **Wednesday, April 8, 2020 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary