

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
May 13, 2020

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting on Wednesday, May 13, 2020. The meeting was held via teleconference due to the circumstances of the COVID-19 pandemic. The meeting was called to order by Chairman Rizzo at 7:00 P.M.

ROLL CALL

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Christopher Vose	Secretary
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycy	Administrative Aide

ABSENT

Craig Talarico	Member
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Chairman Rizzo read aloud the following statement: Due to the COVID-19 pandemic this meeting shall be open to the public by means of call-in connection information previously provided. This meeting shall be recorded and later transcribed.

APRIL 8, 2020 MEETING MINUTES

The Board approved the April 8, 2020 meeting minutes on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed.

APRIL 29, 2020 MEETING MINUTES

The Board approved the April 29, 2020 meeting minutes, with exception of the 2020/2021 sewer rates adoption, on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried three (3) in favor, one (1) absent, one (1) vacant, and one (1) opposed – Vose.

PUBLIC HEARING

Secretary Vose suggested holding a second public hearing to present the proposed 2020/2021 sewer rates, as the public was not provided with teleconference connection information for the April 29, 2020 public hearing. The Board unanimously agree to advertise a second public hearing to present the proposed 2020/2021 sewer rates, including teleconference connection information allowing the public to listen and offer comments during the hearing. The public hearing shall be held on May 27, 2020 at 6:00 P.M.

CORRESPONDENCE

No correspondence discussed.

PLANT OPERATIONS

CAST System - Equalization (EQ) Tank Bypass Report

Manager Arnold reported that he submitted a report to the NYS DEC Regional Water Engineer detailing specific design considerations for the 600,000-gallon Equalization (EQ) Tank bypass, plans to handle fluctuating industrial flows, and alternative plans and/or back-up mechanisms if system components fail. DEC Regional Water Engineer Streeter reviewed the report and will submit a response.

CAST System - Whey Tank No. 1

Manager Arnold reported that Whey Tank No. 1 was refilled with effluent water. No excessive leaking was detected. The tank was then drained and refilled with whey. A small amount of whey was observed weeping from the tank. As the leakage is minimal, Manager Arnold recommended continued use of the tank until the matter is resolved.

CAST System – Modified Washwater Headworks Building

Manager Arnold reported that Kaman Automation was on-site to provide PLC programming for both Gorman Rupp pumps to maintain a constant washwater level within the modified headworks tank. This modified system continues to handle industrial fluctuations without upsets to the plant. Operators monitor potassium permanganate usage, increasing the amounts if odors are detected.

HVAC Improvement Project Update

Manager Arnold reported that Stants Capital Combustion continues work on HVAC improvements in the Administration Building. All equipment arrived on-site and was inventoried by the Manager. Ductwork is complete and one air handler is installed.

Request to Use Facility – RH Crown, Johnstown

Plant Manager Arnold requested Board approval to accept a request from R.H. Crown Co. of Johnstown to utilize the facility to dispose of one (1) tote, approximately 300 gallons, of non-hazardous Diesel Exhaust Fluid (DEF). R.H. Crown discharged the same product to the facility in 2016 with no upset to plant operations. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed, the Board authorized for the disposal of one (1) tote of non-hazardous Diesel Exhaust Fluid (DEF) from R.H. Crown Co. of Johnstown at the cost of \$0.10 per gallon based on full tote size.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 436 N. Main Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 436 N. Main Street in Gloversville. Manager Arnold conducted an inspection of the premises. On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed, the Board denied credit since the water entered the sewer system and had to be treated.

ATTACHMENTS

Resolution No. 2020-08

On a motion made Ms. Trudel, seconded by Mr. Siarkowski, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed, the Board approved Resolution No. 2020-08. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2020 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$281,947.04 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed.

OLD BUSINESS

Vice Chair Trudel remarked on a billing statement submitted by Delaware Engineering for the UV Disinfection Project. Fiscal Officer Renda noted that contracted billable hours were paid in full in January 2019.

NEW BUSINESS

Chairman Rizzo requested notification be forwarded to local news outlets announcing that the facility accepts septage from RV campers at the cost of \$2.00 per camper, as campsite dumping stations are not operating during the pandemic.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:56 P.M. until May 27, 2020 at 6:00 P.M. on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, one (1) absent, one (1) vacant, and none (0) opposed.

The next regular meeting will be held on **Wednesday, June 10, 2020 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary