

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD**  
**MEETING MINUTES**  
**May 12, 2021**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, May 12, 2021. The meeting was called to order by Vice Chairperson Trudel at 7:00 P.M. and open to the public via teleconference.

Vice Chairperson Trudel read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection. This meeting shall be recorded and later transcribed.

**ROLL CALL**

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Craig Talarico	Member
Wrandy Siarkowski	Member
Christopher Perry	Member
Jason Subik	The Daily Gazette
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide

**ABSENT**

Christopher Vose	Secretary
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**APRIL 2021 MEETING MINUTES**

The Board approved the April 14, 28, & 30, 2021 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No 14.

**PLANT OPERATIONS**

**Emergency Power Failure Update**

Plant Manager Arnold provided an update on progress to repair damages caused during the duct bank collapse and power failure that occurred in April. High Voltage Electric Services pulled damaged electrical wire from collapsed conduits. Adirondack Septic Service provided video inspection of conduits and marked problem areas. PVC pipe was installed to replace the outdated Orangeburg fiber conduit. New manholes were bored for piping, concreted in place, and covered with fill. PVC pipe will connect to rigid steel conduit at the pipe bridge. Completion of the project is expected in two to three weeks.

Plant Manager Arnold noted the trenches will be refilled with clean fill provided by the contractor. The contractor offered to remove excavated dirt, rocks and debris from the job site for an additional cost. Board member/DPW Director Perry offered to help transport the excavated dirt to the City of Gloversville to be used as backfill. Board members agreed to allow excess dirt from the project to be transported to the City of Gloversville.

**Authorize Bidding: Hydrogen Sulfide Scrubber Media**

Plant Manager Arnold requested Board approval to seek bids for a 2-year contract for the supply and delivery of media designed to remove hydrogen sulfide gas from biogas. On a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise bids for the supply and delivery of hydrogen sulfide scrubber media.

### **NYS Energy Research Development Authority (NYSERDA) Grant Proceeds**

Plant Manager Arnold reported a measurement and verification (M&V) inspection was conducted by L & S Energy Services for 4<sup>th</sup> year performance of Cogeneration Engine No. 3. The inspection is required by NYSEDA for disbursement of grant funding for the CAST Upgrade Project. Manager Arnold filed an incentive payment request form under the Anaerobic Digester Gas-to-Electricity Program (PON 2828). Payment of \$82,673.68 was received for M&V period July 3, 2019 to July 3, 2020 for Cogen Engine No. 3 performance.

### **UV Disinfection System Update**

Plant Manager Arnold reported CFI Contracting completed all repair work on the UV Disinfection System. Trojan Technologies provided a field service inspection and verified the repair work is satisfactory. Nine bulbs and one ballast were replaced under warranty. UV Disinfection System is now operational as required by NYS DEC May 1<sup>st</sup> deadline.

### **Request to Use Facility**

Plant Manager Arnold requested Board approval to accept a request from R.H. Crown Co. of Johnstown to utilize the facility for disposal of three 55-gallon drums (165 gallons) of mixed antifreeze. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized for the disposal of three 55-gallon drums (165 gallons) of mixed antifreeze from R.H. Crown Co. of Johnstown at the cost of \$0.11 per gallon based on full drum size.

### PERSONNEL

#### **Retirement: Fiscal Officer Donna Renda**

Vice Chairperson Trudel read aloud a letter of intent to retire received from Fiscal Officer Donna Renda. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the retirement of Fiscal Officer Donna Renda, effective July 3, 2021, after thirty-one (31) years of service.

### BUDGET/PURCHASE/AUDIT

#### **Fulton County Center for Regional Growth (CRG) Membership**

Board members discussed a membership pamphlet submitted by the Fulton County Center for Regional Growth. Board members declined joining CRG membership, as the Gloversville-Johnstown Joint Wastewater Treatment Facility is a subsidiary of the City of Gloversville who is a sponsor of the CRG.

### ATTACHMENTS

#### **Resolution No. 2021-10**

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2021-10. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$190,634.56 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed.

### OLD BUSINESS

#### **Turblex Blower Repair**

Plant Manager Arnold noted the new rotor assembly ordered to repair the Turblex Blower will cost around \$66,000 not \$114,000 as reported at the April meeting. The rotor assembly includes an impeller; therefore, the additional quoted impeller is not required.

**Facility Improvements: Letter of Interest for Sludge Dryer or Pyrolysis**

Plant Manager Arnold reported he provided a Letter of Interest through the CRG to the Northern Border Regional Commission regarding possible grant funding for a sludge dryer or pyrolysis equipment to reduce waste sludge. Northern Border Regional Commission requires a State Economic & Infrastructure Development (SEID) application. Manager Arnold will work to complete the required form.

**Communicable Disease Disaster Emergency Plan**

The Communicable Disease Disaster Emergency Plan - Section 6 was revised to include legal counsel's comments on paid sick leave for employees subject to mandatory quarantine. The revised policy was approved by the Teamsters Union. On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board adopted the revised Communicable Disease Disaster Emergency Plan.

NEW BUSINESS

Chairman Rizzo noted he spoke to an auditor from BST & Co. following the recent financial audit. Discussion concerned a general review of the auditing services provided by BST. It was noted that BST also provides rate structure services.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:37 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on Wednesday, June 9, 2021 at 7:00 P.M.

Respectfully submitted,

Christopher Vose, GJJSB Secretary