

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
November 10, 2021**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, November 10, 2021. The meeting was called to order by Chairman Rizzo at 7:06 P.M.

**ROLL CALL**

|                   |                             |
|-------------------|-----------------------------|
| John Rizzo        | Chairman                    |
| Christopher Vose  | Secretary                   |
| Craig Talarico    | Member                      |
| Wrandy Siarkowski | Member                      |
| Wallace Arnold    | Manager-Wastewater Programs |
| Mark Levendusky   | Laboratory Director         |
| Hilary Ruzycky    | Administrative Aide         |
| Donna Renda       | Consultant                  |

**ABSENT**

|                   |                  |
|-------------------|------------------|
| Bobbi Trudel      | Vice Chairperson |
| Christopher Perry | Member           |

**OCTOBER 2021 MEETING MINUTES**

The Board approved the October 13, 2021 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 2 & 21

**PLANT OPERATIONS**

**Chemical Pilot Study**

Plant Manager Arnold reported he submitted a required report to NYS DEC on November 3, 2021, detailing the effectiveness of the CAST chemical pilot study, including discussion of all odor complaints received since October 31, 2020, sources of the odor complaints, and steps taken to address them. A total of three (3) odor complaints were received from October 31, 2020 to present. Two (2) complaints occurred during an odor event originating from a large fertilizer pile at a nearby farm. One (1) complaint was filed when eighteen (18) flights in Primary Tank No. 1 broke at the same time odor scrubbing equipment was down for annual cleaning. None of the odor events were related to the CAST process. Therefore, Manager Arnold requested NYS DEC accept the addition of potassium permanganate and sodium hypochlorite to the CAST system as the regular process to mitigate odors. A reply from NYS DEC is pending.

**Request to Use Facility**

Plant Manager Arnold requested Board approval to accept a request from Ogden News to utilize the facility for disposal of approximately 2,500 gallons of soy-based ink from the former Leader-Herald newspaper site. Manager Arnold reviewed Safety Data Sheets provided on soy-based ink and recommended accepting the product. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized Ogden News to dispose of 2,500 gallons of soy-based ink from the former Leader-Herald newspaper site, at the cost of \$0.11 per gallon, based on full size tote.

PLANT OPERATIONS

**Thermal Sludge Dryer Project Update**

Plant Manager Arnold updated the Board on efforts to secure grant funding for the installation of a thermal sludge dryer. Arcadis of New York, Inc. proposed to prepare a funding application package for submission to New York State Environmental Facilities Corporation (EFC) for funding through the Water Infrastructure Improvements Act (WIIA) Grant and the Intermunicipal Water Infrastructure (IMG) Grant. The application package shall include preparation of State Environmental Quality Review (SEQR) forms. Application submission deadline is November 22, 2021.

**AGREEMENT w/ ARCADIS of NEW YORK, INC.**

On a motion made Mr. Vose, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized Chairman Rizzo to execute a Professional Services Agreement with Arcadis of New York, Inc. to prepare a funding application package for submission to New York State Environmental Facilities Corporation (EFC) for funding through the Water Infrastructure Improvements Act (WIIA) Grant and the Intermunicipal Water Infrastructure (IMG) Grant programs for sludge drying equipment at the Gloversville-Johnstown Joint Wastewater Treatment Facility, including preparation of SEQR long form at the cost of \$10,000.00.

**SEQR COORDINATED REVIEW**

Manager Arnold noted no challenges for SEQR Lead Agency status were received from any involved agencies.

**Resolution No. 2021-17**

On a motion made Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-17. *Gloversville-Johnstown Joint Sewer Board Shall Be Duly Designated as Lead Agency for SEQR Review for the Proposed Thermal Sludge Dryer Project.*

Plant Manager Arnold reviewed SEQR Full Environmental Assessment Forms – Part 1, 2 and 3. On a motion made Mr. Vose, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized issuing a Negative Declaration under SEQR Part 3 – Evaluation of the Magnitude and Importance of Project Impacts and Determination of Significance. The project is listed as an Unlisted Action, with no significant impacts on the environment.

**BOND ISSUE**

Plant Manager Arnold reported the City of Gloversville Council resolved per Resolution #99-2021 to authorize the Commissioner of Finance to take steps necessary to fund the sludge drying unit.

**Resolution No. 2021-18**

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-18. *City of Gloversville to Adopt a Bond Resolution for the amount of \$9,950,000 for the Proposed Thermal Sludge Dryer Project.*

BUGET/PURCHASE/AUDIT

**Managed IT Services**

Plant Manager Arnold requested approval to contract with StoredTech for IT computer services and support, at the cost of \$1,100.00 per month, with a thirty (30) day cancelation period. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved to contract for IT computer services and support from StoredTech, at the cost of \$1,100.00 per month, with a thirty (30) day cancelation period.

## **2022 General Fund/Capital Budget**

The Budget Committee met on November 5, 2021 to discuss the 2022 O&M General Fund Budget. Plant Manager Arnold and Consultant Renda gave a presentation detailing the proposed budget for 2022 and a projected three-year capital plan.

### **Resolution No. 2021-16**

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-16. *Approval and Adoption of 2022 O&M General Fund Budget Totaling \$4,869,515.00.*

## PERSONNEL

### **Maintenance Supervisor Position**

Plant Manager Arnold reported a letter of resignation was submitted by Maintenance Supervisor Barry Sisson, effective November 2, 2021. WWTP Maintenance Supervisor position is now vacant and needs to be advertised.

## INDUSTRIAL COMPLIANCE

### **Sewer Bill Protest – 75 Second Avenue, Gloversville**

Consultant Renda reviewed a second request for sewer bill adjustment for excess water usage for property located at 75 Second Avenue in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$410.87 since the water did not enter the sewer system to be treated.

### **Permit Modification – Century Linen Service, Inc. (Johnstown)**

Laboratory Director Levendusky reported that a revised allocation request was received from Century Linen Service, Inc – Johnstown for annual average workday loadings in 2021 as follows:

- Increase Flow from 36,800 gals/day to 45,899 gals/day,
- Increase TSS from 119 lbs/day to 254 lbs/day,
- Increase BOD from 175 lbs/day to 355 lbs/day,
- Increase TKN from 2.0 lbs/day to 4.3 lbs/day.

### **Permit Modification – Euphrates Inc.**

Laboratory Director Levendusky reported that a revised allocation request was received from Euphrates Inc. for annual average workday loadings in 2021 as follows:

- Increase BOD from 1,842 lbs/day to 2,696 lbs/day.

### **Permit Modification – FAGE USA Dairy**

Laboratory Director Levendusky reported that a revised allocation request was received from FAGE USA Dairy for annual average workday loadings in 2021 as follows:

- Decrease Flow from 918,133 gals/day to 584,577 gals/day,
- Decrease TSS from 4,031 lbs/day to 3,535 lbs/day,
- Decrease BOD from 13,385 lbs/day to 9,775 lbs/day,
- Decrease TKN from 751 lbs/day to 404 lbs/day.

## INDUSTRIAL COMPLIANCE

### **Permit Modification – Pan American Leathers, Inc.**

Laboratory Director Levendusky reported that a revised allocation request was received from Pan American Leathers, Inc. for annual average workday loadings in 2021 as follows:

- Increase Flow from 11,538 gals/day to 13,100 gals/day,
- Increase TSS from 6.0 lbs/day to 8.0 lbs/day,
- Increase BOD from 13.5 lbs/day to 22.0 lbs/day,
- Increase TKN from 1.4 lbs/day to 2.2 lbs/day.

On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board granted changes to Century Linen Services, Inc. (Johnstown) Permit No. 232, Euphrates Inc. Permit No. 231, FAGE USA Dairy Permit No. 233, Pan American Leathers Inc. Permit No. 235 for revised allocations for annual average workday loadings.

## ATTACHMENTS

### **Resolution No. 2021-19**

On a motion made Mr. Vose, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-19. *Transfer from the Capital and Equipment Reserve Account to the General Fund Account.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 5, 6, &7.

O&M purchase orders and disbursement sheets totaling \$352,546.18 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed.

## OLD BUSINESS

Chairman Rizzo reviewed various healthcare insurance options presented at a meeting held on November 5, 2021 with the Budget Committee, health insurance broker, and Teamsters Union representatives. Additional information will be presented at the December meeting.

## NEW BUSINESS

Board members inquired on status of filling the vacant Account Clerk and Fiscal Officer positions. Consultant Renda noted she is working through Civil Service to fill the Account Clerk position.

Chairman Rizzo requested the manager provide non-union employee year end performance reviews at the December meeting.

## MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:56 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, December 8, 2021 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary