

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
September 14, 2022**

Gloversville-Johnstown Joint Sewer Board (GJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, September 14, 2022. The meeting was called to order at 7:00 P.M.

ROLL CALL

Bobbi Trudel	Chair
Christopher Vose	Vice Chair
Wrandy Siarkowski	Secretary
Donald Schwartz	Member
John Rizzo	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Hilary Ruzicky	Administrative Aide
Michele Rackmyre	Senior Account Clerk

ABSENT

Bradley Hayner	Member
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GUESTS

Travis Mitchell	Environmental Design Partnership
Sylvia Marpicati	Arcadis of New York
Robert Ostapczuk	Arcadis of New York

Letter of Intent: Proposed Fulton County Sewer District No. 5 - Route 30/30A Corridor

Travis Mitchell of Environmental Design Partnership reviewed correspondence dated August 17, 2022, sent to the Fulton County Planning Department from the Joint Sewer Board relating to the Route 30/30A Letter of Intent.

Mitchell addressed comments from the Sewer Board response letter and offered the following clarifications:

1. Flows from the proposed sewer district are expected to be Residential and Small Commercial Business flows. Significant Industrial Users and/or Permitted Industries need approval from the City of Gloversville, the City of Johnstown, and the Joint Sewer Board.
2. Sewer rate structure and fees will be reviewed annually and are subject to change.
3. Final Intermunicipal Agreement will reflect the current rate structure.
4. Final Intermunicipal Agreement will reflect the current Inflow & Infiltration (I&I) fees.
5. Cities will not be responsible for I&I removal, or any other component of the new sewer infrastructure, outside the Cities.

Chair Trudel suggested forwarding the Letter of Intent to Joint Sewer Board legal counsel for review prior to executing the letter. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized Chair Trudel to execute the Letter of Intent concerning the proposal to establish Fulton County Sewer District No. 5 along the Route 30/30A corridor, entered into jointly by Fulton County, the City of Gloversville, the City of Johnstown, and the Gloversville-Johnstown Joint Sewer Board, with execution contingent upon approval by Miller, Mannix, Schachner & Hafner, LLC.

PLANT OPERATIONS

Thermal Sludge Dryer Project Update

Plant Manager Arnold reported he traveled with Lead Operator Yaggle and Maintenance Supervisor Horton to attend a BCR Biosolids Thermal Sludge Dryer demonstration provided on August 24, 2022, by Siewert Equipment at the Monroe Pure Waters – Northeast Quadrant Wastewater Treatment Plant in Hilton, NY. The BCR sludge dryer is a rotating thermal fluid filled auger dryer that can dewater biosolids to approximately 85% solids. The dryer burns natural gas but can also utilize biogas. Odors are mitigated with cover gas. Sludge hauling to the landfill could decrease from approximately eight (8) trucks per day to five (5) trucks per week.

Plant Manager Arnold reported he executed a grant application prepared by Arcadis of New York for the second round of the WIIA grant and/or IMG grant to fund the proposed Thermal Sludge Dryer Project. The application was submitted by Arcadis on September 8, 2022, to the NYS Environmental Facilities Corporation. Notifications of grant awards are expected in early 2023.

Plant Manager Arnold reported he sent out Request for Qualifications (RFQ) for professional engineering services for the Thermal Sludge Dryer Project, to fulfill WIIA & IMG grant requirements. Five (5) engineering firms were solicited. Arcadis of New York was the only firm to submit an RFQ.

Robert Ostapczuk and Sylvia Marpicati from Arcadis reviewed a Standard Agreement for Professional Services for Arcadis to provide professional engineering services related to the design and construction administration in support of the Thermal Sludge Dryer Project, contingent upon the Gloversville-Johnstown Joint Sewer Board receiving funding from the WIIA grant and/or IMG grant. Schedule A of the Agreement covers initial engineering services at the cost of \$200,000. Arcadis will provide additional services described in Schedule B when authorized in writing by the client.

On a motion made by Mr. Siarkowski, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2022-08. *Arcadis of New York to provide initial engineering services as outlined in the “Basic Engineering Services” Agreement per Schedule A in the amount of \$200,000 for a Thermal Sludge Dryer Project, contingent upon the Gloversville-Johnstown Joint Sewer Board receiving funding from the WIIA grant and/or IMG grant.*

Solids Holding Tank & Splitter Box

Plant Manager Arnold reported that Precision Industrial Maintenance finished hydro-cleaning the Solids Holding Tank. The scraper’s steel bell was sandblasted and found to need epoxy coating. Precision Industrial Maintenance submitted Change Order No. 1 due to a change in square footage of the work scope. Manager Arnold requested Board approval for the Chair to execute Change Order No. 1 to the contract with Precision Industrial Maintenance for refurbishing the Solids Holding Tank. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized the Chairman to execute Change Order No. 1 of the Precision Industrial Maintenance to refurbish the Solids Holding Tank, including additional square footage of the work scope, at the added cost of \$25,871.91.

AUGUST 2022 MEETING MINUTES

The Board approved the August 10, 2022 meeting minutes on a motion made by Mr. Schwartz, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 6, 7, 8, 10 & 15.

INDUSTRIAL COMPLIANCE

EPA Pretreatment Program Audit 2020 & 2021

Laboratory Director Levendusky discussed forty (40) action items identified by EPA during pretreatment program audits done in 2020 and 2021. Most of the findings relate to a new EPA streamlining rule which has not been promulgated by New York State. A written response to EPA on the audit report is due by October 3, 2022. Director Levendusky forwarded the draft response letter to GJJSB legal counsel for review.

Sewer Bill Protest: 36 Northern Terrace, Gloversville

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 36 Northern Terrace in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$1,391.88 since the water did not enter the sewer system to be treated.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report, and 2022 O&M Expenditure Reports were reviewed per Attachments No. 1, 2, & 3.

O&M purchase orders and disbursement sheets totaling \$186,372.83 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

PESH Partial Complaint Inspection – Respiratory Monitoring

Plant Manager Arnold reported an inspector from the NYS Department of Labor was on-site on September 12, 2022, to follow an employee as he worked and to meter the employee's breathing environment. No hazardous gas levels were detected. The inspector will return with breathing apparatus to be worn during an 8-hour workday to further evaluate industrial breathing air at the facility.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:09 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, October 12, 2022 at 7:00 P.M.**

Respectfully submitted,

Wrandy L. Siarkowski, Secretary
Gloversville-Johnstown Joint Sewer Board