

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
April 12, 2023**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, April 12, 2023. The meeting was called to order at 7:00 P.M.

**ROLL CALL**

Bobbi Trudel	Chair
Christopher Vose	Vice Chair
Wrandy Siarkowski	Secretary
Eric Parker	Member
John Rizzo	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Michele Rackmyre	Senior Account Clerk
Hilary Ruzycky	Administrative Aide

**ABSENT**

Donald Schwartz	Member
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**MARCH 2023 MEETING MINUTES**

The Board approved the March 8, 2023 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, two (2) absent, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 9, 14, and 16.

Vice Chair Vose arrived at 7:05 P.M.

**PLANT OPERTIONS**

**Cogen #3 Overhaul**

Plant Manager Arnold reported Cogen Engine #3 was sent to Milton Cat on March 27<sup>th</sup> for a full overhaul.

**NYSERDA Issues**

Plant Manager Arnold reported NYSERDA grant distribution is pending for the 6<sup>th</sup> year measurement & verification of Cogen Engine No. 3 performance under the Anaerobic Digester Gas-to-Electricity Program (PON 2828). Daily data from Cogen Engine No. 3 had not been transmitted to NYSERDA since January 2023. NYSERDA will use surrogate data for the unreported period.

A Microsoft upgrade to the GJJWTF server interfered with SCADA Lantech data transmission to NYSERDA. Motion Ai (Kaman) worked together with IT support company Stored Tech to troubleshoot and correct the communication issues as follows:

1. Stored Tech adjusted the GJJWTF server firewall,
2. Upgraded the File Transfer Protocol (FTP) software and publishing data,
3. Obtained new key code from Frontier Energy.

Frontier Energy confirmed that Cogen Engine No 3 daily performance data is transmitting without issue at this time.

## INDUSTRIAL COMPLIANCE

### **Sewer Bill Protest: 7 Prospect Avenue, Gloversville**

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 7 Prospect Avenue in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied credit since the water usage is within the normal range for this address.

### **Sewer Bill Protest: 84 E. State Street, Gloversville**

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 84 E. State Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$ 5,969.15 since the water did not enter the sewer system to be treated.

### **Sewer Bill Protest: 21 Fifth Avenue, Gloversville**

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 21 Fifth Avenue in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$ 595.06 since the water did not enter the sewer system to be treated.

### **Sewer Bill Protest: 17 Fremont Street, Gloversville**

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 17 Fremont Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$ 948.17 since the water did not enter the sewer system to be treated.

### **Sewer Bill Protest: 141 E. Fulton Street, Gloversville**

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 141 E. Fulton Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$ 108.92 since the water did not enter the sewer system to be treated.

## BUDGET/PURCHASE/AUDIT

### **2023 – 2024 Proposed Sewer Rates**

The Budget Committee met on April 5, 2023 to review sewer rates. Senior Account Clerk Rackmyre gave a presentation on the proposed 2023-2024 sewer rates. Industrial and residential sewer rates are both proposed to increase by 5%. Inflow and Infiltration (I&I) fees are proposed to increase by \$0.70 per connection. All rates will be presented at a public hearing on Wednesday, April 26, 2023 at 6:00 P.M. in the Council Chambers of Johnstown City Hall. If adopted, the rates will become effective on May 1, 2023.

### **Award Bid: Automatic Distillation Unit**

Laboratory Director Levendusky reported three (3) bids were received for the purchase of an Automatic Distillation Unit for the Laboratory, as part of the 2023 Capital Plan. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board rejected all bids for the purchase of an Automatic Distillation Unit for the Laboratory due to the lack of sufficient information needed to select a bid. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to rebid for the purchase of an Automatic Distillation Unit for the Laboratory, as part of the 2023 Capital Plan.

## PERSONNEL

### **New Hire: WWTP Attendant**

Plant Manager Arnold reported both employment candidates appointed at the March 2023 Joint Sewer Board meeting declined to accept employment. Manager Arnold held an additional interview and recommended Ty Leonard as a WWTP Attendant. Mr. Leonard meets the minimum qualifications for Civil Service approval. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved to offer a WWTP Attendant position to Ty Leonard with start date of April 17, 2023.

## ATTACHMENTS

### **Resolution No. 2023-05**

On a motion made Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2023-05. *New Signatories for Bank Accounts.*

### **Resolution No. 2023-06**

On a motion made Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2023-06. *Transfer from 2022 Fund Balance to Rate Stabilization Reserve Fund.*

### **Resolution No. 2023-07**

On a motion made Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2023-07. *Transfer from Rate Stabilization Reserve Fund to General Fund.*

### **Resolution No. 2023-08**

On a motion made Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved to amend Resolution No. 2023-08 to reflect a correction to the last paragraph; changing \$300,000.00 to \$100,000.00.

### **Amended Resolution No. 2023-08**

On a motion made Mr. Vose, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved amended Resolution No. 2023-08. *Transfer from the Capital and Equipment Reserve to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2023 O&M Expenditure Reports were reviewed per Attachments No. 5, 6, & 7.

O&M purchase orders and disbursement sheets totaling \$295,310.99 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

## NEW BUSINESS

Laboratory Director Levendusky reported NYS DEC is looking for an ELAP certified laboratory within a 2-hour distance to analyze approximately 85 river water samples for fecal coliform during the months of June and July. DEC is requesting that GJJWTF laboratory provide the sampling service and DEC will pay for all necessary sampling supplies. The project will be considered a zero-sum project. Director Levendusky noted ELAP approval may be needed. On a motion made Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized Laboratory Director Levendusky to gather additional information on the project to report at the next Sewer Board meeting.

MEETING ADJOURNED

There being no further business, the meeting adjourned at 8:18 P.M. until April 26, 2023 at 6:00 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, May 10, 2023 at 7:00 P.M.**

Respectfully submitted,

Wrandy L. Siarkowski, Secretary  
Gloversville-Johnstown Joint Sewer Board