

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
January 14, 2026

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, January 14, 2026. The meeting was called to order at 6:09 P.M.

ROLL CALL

Bobbi Trudel	Chair
Eric Parker	Vice Chair
Michael W. Stover	Secretary
John Rizzo	Member
Deanna Hitchcock	Member
Christopher Vose	Member
Harry Brand	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Ian Colvin Marincic	WWTP Engineering Technician
Darleen Gaugler	Principal Account Clerk
Hilary Ruzycky	Administrative Aide
Adrienne Slade	Account Clerk/Typist

JOINT SEWER BOARD REAPPOINTMENT

Michael W. Stover reappointed by Gloversville on 1/1/26, for a 3-year term expiring December 31, 2028.

ELECTION OF OFFICERS – 2026 JOINT SEWER BOARD

The following slate of officers was nominated for the 2026 Joint Sewer Board on a motion made by Mr. Rizzo, seconded by Ms. Hitchcock, carried six (6) in favor, and none (0) opposed:

1. Chair Bobbi Trudel – Gloversville
2. Vice Chair Eric Parker – Johnstown
3. Secretary Michael W. Stover – Gloversville

APPOINTMENT OF 2026 COMMITTEES

On a motion made by Mr. Vose, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board appointed the following committees:

Industrial Compliance/Operations/Preventative Maintenance

Christopher Vose (Chair)
Michael W. Stover
Deanna Hitchcock

Budget/Purchase/Audit/Personnel

John Rizzo (Chair)
Bobbi Trudel
Eric Parker

DECEMBER 10, 2025 REGULAR MEETING MINUTES

The Board approved the December 10, 2025 regular meeting minutes on a motion made by Mr. Vose, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 10 & 23.

PLANT OPERATIONS

Notice of Violation

Manager Brand reported the facility received a formal Notice of Violation (NOV) from NYSDEC on 1/5/26, for the failure to submit a Complete SPDES Discharge Monitoring Report (DMR) for the monitoring period ending 10/31/25, which was discussed in detail at the November 2025 meeting. The DMR was incomplete due to lack of required Mercury sampling data within the specified period. Manager Brand submitted the required NOV Response and supporting documents to DEC on 1/5/26. Penalties are not anticipated for the DMR violation.

NYSERDA PON 2828 Performance Incentive Payments

Manager Brand reported he executed the PON2828 Standard Performance Contract Agreement No. 44538, which includes Modification No. 1 to amend and restate the original program term to expire on 12/31/25. The executed Agreement was forwarded to NYSERDA on 12/15/25.

Manager Brand reported on the following Performance Incentive Payments:

- a. M&V Year #9 – Received total payment of \$73,148.38.
- b. M&V Year #10 – Received partial payment of \$20,025.70 for period 7/3/25 to 9/30/25.
- c. Final M&V payment is pending for period 12/1/24 to 11/30/25, expected amount is \$67,408.00.

Manager Brand reported he is working to obtain NYSERDA approval for Capacity Incentive Payment #6, for approximately \$700,000. To satisfy requirements to receive the capacity payment, proof of specific significant upgrades to the existing anaerobic digester is necessary. Manager Brand provided NYSERDA with numerous documents to support the requirements. The documents are currently under review by NYSERDA to confirm there is no “double-dipping” funding for the same equipment or systems. A final determination is pending, with NYSERDA agreeing to hold PON2828 open until resolution of Capacity Payment #6.

Air Facility Registration

Manager Brand reported he repetitioned NYSDEC for the Air Facility Registration 10-year renewal. DEC granted approval and provided an updated Air Facility Registration Certificate for posting, effective 12/18/25 to 12/17/35.

Chenango County Leachate

Manager Brand reported after the December Joint Sewer Board meeting the NYSDEC requested additional documents before fully authorizing acceptance of a new leachate stream into the facility. Chenango County DPW had previously been granted permission to use the facility to dispose of non-hazardous landfill leachate, but the approval is postponed until further DEC review.

On 1/7/26, Manager Brand, Lab Director Levendusky and Chief Operator Yaggle participated in a phone conference with DEC to discuss the potential new leachate stream. DEC is requiring submittal of a New Waste Stream Discharge Request form including identification of every detectable contaminate/pollutant in the stream, sample analysis of the new leachate for PFAS and Dioxane, and a potential modification to the facility's SPDES Permit. It was decided to commence with assembling the New Waste Stream Discharge Request form with the ability to retract the request at a later date. Manager Brand will provide a draft copy of the form for Board review before submittal to DEC.

2012 Mack Dump Truck

Manager Brand reported an insurance claim was filed for damage following a tire blowout on the 2012 Mack Dump Truck. There was no personal injury sustained or property damage, but the truck hood assembly and fender wall were destroyed. On 1/14/26, an insurance adjuster inspected the damaged vehicle. Brown's Ford of Amsterdam will provide a quote for the repairs.

Wastewater Treatment Plant Expansion Feasibility Study:

FAGE Funding Gift Agreement

Manager Brand reported Joint Sewer Board legal counsel reviewed and approved FAGE's Funding Gift Agreement to support the Wastewater Treatment Plant Expansion Feasibility Study. A separate banking account will be established to allow for payments to Arcadis as the study progresses. If payments to Arcadis end prematurely, FAGE will be refunded the unused balance. On a motion made by Mr. Vose, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized to execute a Funding Gift Agreement between FAGE USA Dairy Industry and the Joint Sewer Board to support the Wastewater Treatment Plant Expansion Feasibility Study.

Arcadis of New York Standard Agreement for Professional Services

Manager Brand and Board members reviewed a Standard Agreement for Professional Services submitted by Arcadis of New York to provide the Wastewater Treatment Plant Expansion Feasibility Study. The agreement was found acceptable with the exception of Section C3 Reimbursable Expenses under Schedule C, given the fact this project is a lump sum project. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board authorized to execute a Standard Agreement for Professional Services between Arcadis of New York and the Joint Sewer Board, on the conditional removal of Section C3 under Schedule C.

BUDGET/PURCHASE/AUDIT

Authorize Bidding: Small Pickup Truck

Manager Brand requested Board approval to seek bids for the purchase of a small pickup truck. On a motion made by Mr. Stover, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board authorized advertisement of bids for the purchase of a small pickup truck as part of the Capital Plan.

Authorize Bidding: Monitoring Van

Manager Brand requested Board approval to seek bids for the purchase of a monitoring van. On a motion made by Mr. Stover, seconded by Mr. Parker, carried six (6) in favor, and none (0) opposed, the Board authorized advertisement of bids for the purchase of a monitoring van as part of the Capital Plan.

INDUSTRIAL COMPLIANCE

Designation of Duly Authorized Signatory for GJJWTF Pretreatment Program

Manager Brand requested Board approval to designate the position of Manager-Wastewater Programs as a duly authorized signatory for the GJJWTF Pretreatment Program in accordance with 40 CFR Part 403, for the purpose of signing pretreatment reports in the event Lab Director Levendusky is not available. On a motion made by Mr. Rizzo, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized to designate the position of Manager-Wastewater Programs as a duly authorized signatory for the GJJWTF Pretreatment Program - SPDES Permit NY0026042.

Sewer Bill Protest: 21 Walnut Street, Gloversville

Engineering Technician Marincic reviewed a request for sewer bill adjustment for excess water usage for property located at 21 Walnut Street in Gloversville. Marincic attempted an inspection of the premises, but the property owner never responded to the request. On a motion made by Mr. Vose, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board denied a credit since permission to inspect the premises was not granted.

PERSONNEL

Collective Bargaining Agreement: Memorandum of Agreement (MOA)

Manager Brand reported Union employees participated in voting on 1/6/26 to modify the Collective Bargaining Agreement between the Gloversville-Johnstown Joint Sewer Board and Teamsters Local 294.

Union employees voted in favor to clarify Article 13 LEAVES: Section 2 Vacations. On a motion made by Mr. Parker, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized the Chair to execute a Memorandum of Agreement to be made part of the Collective Bargaining Agreement dated 1/1/25 – 12/31/27 between Teamsters Local 294 and the Gloversville-Johnstown Joint Sewer Board, with modification to Article 13 LEAVES: Section 2 Vacations; all vacation is taken subject to approval of the Manager-Wastewater Programs, vacation must be used in 1/4- hour increments.

Staffing Update

Manager Brand reported a Maintenance Mechanic will be excused from work for a 3-month period starting 2/17/26 due to surgery. The position does not allow for light duty work. Due to a recent employee hire the Maintenance Department can successfully cover the employee's absence.

Accept Retirement: Administrative Aide Hilary Ruzycky

Manager Brand reported Administrative Aide Hilary Ruzycky submitted a letter of intention to retire. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board accepted the retirement of Administrative Aide Hilary Ruzycky, effective March 7, 2026 after twenty-four years of service.

Resolution No. 2026-01

On a motion made by Mr. Stover, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2026-01. *Closing Books for Fiscal Year 2025.*

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report, and 2025 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

Approve Abstract #1

O&M purchase orders and disbursement sheets totaling \$272,634.98 were approved for payment on a motion made by Mr. Parker, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed.

OLD BUSINESS

EFC Wastewater Infrastructure Engineering Planning Grant

Manager Brand reviewed program requirements related to the Wastewater Infrastructure Engineering Planning Grant awarded to GJJWTF through the City of Johnstown for development of an Engineering Report on GJJWTF biosolids handling. In accordance with the EPG Project Check List the Project Contacts Form must be submitted along with certified resolutions from the City of Johnstown identifying the Authorized Representative and confirmation of fund matching is due by April 2026.

2024 International Dump Truck Update

Manager Brand reported he expects delivery of the 2024 International Dump Truck in early March 2026. The truck is currently at H.L. Gage and will be transported to Henderson Truck Equipment for installation of dump box in the last week of January, and once complete will be returned to H.L. Gage for final inspection and delivery. Title and registration paperwork will be transacted by H.L. Gage.

Updated Sewer Use Rate Model

Manager Brand reported Barton & Loguidice continues work to provide an updated Sewer Use Rate Model for the facility by March 2026 to be used for the new rate schedule in April. B&L is currently working on Inflow and Infiltration (I&I) data and rectifying a few data linking issues between data sources.

NEW BUSINESS

Manager Brand reported he and Board Member Rizzo both participated as career professionals in roundtable discussions at the HFM BOCES Industry Day. The program is offered to better prepare students for industry and potential career paths. Environmental students will tour the GJJWTF in the spring.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:29 P.M. on a motion made by Mr. Stover, seconded by Mr. Parker, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, February 11, 2026 at 6:00 P.M.**

Respectfully submitted,

Michael W. Stover, Secretary
Gloversville-Johnstown Joint Sewer Board

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD

RESOLUTION #2026-01

WHEREAS, the Gloversville-Johnstown Joint Sewer Board wishes to close the books for the fiscal year 2025 and

WHEREAS, there are unreceived encumbered purchase orders in the amount of \$216,560.00 and

RESOLVED, that the Finance Office of the Joint Wastewater Treatment Facility, be and hereby is authorized and directed to encumber from the 2025 appropriations the sum of \$216,560.00 to cover liabilities incurred during 2025 as itemized in the annexed list and be it further

RESOLVED, that the Finance Office be and hereby is authorized and directed to transfer all ending balances in any line-item account to the contingency line-item account and to transfer from the contingency line-item monies to any line-item account which is overdrawn.

DATED: January 14, 2026

MOTION: Michael W. Stover

SECOND: Christopher Vose

YES: 6

NO: 0

ABSENT: 0