

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
February 13, 2019**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, February 13, 2019.

Chairman Siarkowski called the meeting to order at 7:05 P.M.

PRESENT

Wrandy Siarkowski	Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Helen Martin	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Hilary Ruzыcky	Administrative Aide

ABSENT

John Rizzo	Vice Chairman
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APPOINTMENT

Chairman Siarkowski reported that Bobbi Trudel was reappointed to the Joint Sewer Board on January 10, 2019 by the City of Gloversville, for a three-year term, expiring December 31, 2021.

COMMITTEES

Chairman Siarkowski recommended that the Joint Sewer Board committees remain the same and all were in agreement. The committees are as follows:

Industrial Compliance/Operations/Preventative Maintenance – Wrandy Siarkowski (C), Dale Trumbull, Chris Vose.

Budget/Purchase/Audit/Personnel – Helen Martin (C), John Rizzo, Bobbi Trudel.

DECEMBER 12, 2018 MEETING MINUTES

The Board approved the December 12, 2018 meeting minutes on a motion made by Ms. Trudel, seconded by Ms. Martin, carried five (5) in favor, one (1) absent, and none (0) opposed.

JANUARY 9, 2019 MEETING MINUTES

No action was taken due to a lack of quorum.

CORRESPONDENCE

The following correspondence was discussed: No. 5, 7, 15, 16, 17, 21, 27, 28, 30, & 31.

PLANT OPERATIONS

Cogen Engine No. 2

Plant Manager Arnold reported that the controller/processing unit stopped functioning in CAT Generator #2. A new unit is on order from a manufacturer in Poland and is expected to arrive soon. The new sludge heat exchanger helped to maintain anaerobic digester temperature while the engine was down.

Turblex Blower

Plant Manager Arnold reported that Howden Roots, LLC provided a Class II Service and PLC upgrade on the Turblex Blower. Thrust bearings, resistance temperature detector, and an air flow regulating motor were replaced.

PLANT OPERATIONS cont.

Emulsion Polymer Blend Unit

Plant Manager Arnold reported that two (2) proposals were received for the Emulsion Polymer Blend Unit approved per the 2019 Capital Plan; UGSI Chemical Feed Solutions at \$16,400.00 and VeloDyne at \$18,398.00. The unit from Velodyne contains a centrifugal mixer and a better grade positive displacement pump that requires less cleaning. On a motion made by Ms. Martin, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the proposal from Velodyne for a VeloBlend Liquid Polymer Activation System for \$18,398.00.

UV Disinfection Project

Plant Manager Arnold reported that BCI Construction completed most of their construction work for the UV Disinfection Project. Spring Electric is expected to install all electrical connections by mid-March. Installation of the Trojan unit will follow the electrical work, with project completion by May 1, 2019.

ANNUAL REPORT PRESENTATION

Plant Manager Arnold presented the 2018 Annual Report highlighting significant projects completed at the Facility during 2018. Copies of the report were distributed to those present. Additional copies will be mailed to Gloversville and Johnstown City officials, State officials, the media, etc.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 483 North Main Street in Gloversville. On a motion made by Ms. Trudel, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

Sewer Bill Protest

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 401 North Main Street in Gloversville. On a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 1, 2 & 3.

O&M purchase orders and disbursement sheets totaling \$241,081.26 were approved for payment on a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

Capital disbursement sheets totaling \$128,953.87 were approved for payment on a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

NEW BUSINESS

The approved meeting minutes of the Joint Sewer Board will be posted to the Facility's website g-jwastewater.com.

EXECUTIVE SESSION

On a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, none (0) opposed, and one (1) absent, the Board went into executive session at 7:46 P.M. to discuss potential litigation.

On a motion made by Ms. Martin, seconded by Ms. Trudel, carried five (5) in favor, none (0) opposed, and one (1) absent, the Board came out of executive session at 8:03 P.M.

There being no further business, the meeting was adjourned at 8:04 P.M. on a motion made by Mr. Trumbull, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, March 13, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary