

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
May 8, 2019**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, May 8, 2019.

Chairman Siarkowski called the meeting to order at 7:05 P.M.

**PRESENT**

Wrandy Siarkowski	Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Helen Martin	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide

**ABSENT**

John Rizzo	Vice Chairman
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**APRIL 10, 2019 MEETING MINUTES**

The Board approved the April 10, 2019 meeting minutes on a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried four (4) in favor, one (1) abstained (Martin), one (1) absent, and none (0) opposed.

**APRIL 25, 2019 MEETING MINUTES**

The Board approved the April 25, 2019 meeting minutes on a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 25, 26, & 30.

**PLANT OPERATIONS**

**UV Disinfection Project Update**

Plant Manager Arnold reported that the UV Disinfection System was put into operation on May 1, 2019 per SPDES permit requirement. Effluent sample testing showed an acceptable result of < 1 MPN for fecal coliform bacteria. Technicians from Trojan UV were on-site to bleed air from the hydraulic lines. Two (2) of the UV module frames and finger weirs need to be re-grouted and leveled by BCI Construction when the system is shut down for the season after October 31, 2019.

**Ventilating/AC Improvements in Administration Building**

Plant Manager Arnold reported that no one attended the pre-bid meeting held on May 1, 2019 for ventilation and air conditioning improvements in the GJJWTF Administration Building. Sealed bids will be opened on June 3, 2019. Manager Arnold noted that he is considering an engineering evaluation of the building.

**Authorize Bidding – Hydrogen Sulfide Scrubber Media**

Plant Manager Arnold requested Board approval to seek bids for a 2-year contract for the supply and delivery of media designed to remove hydrogen sulfide gas from biogas. On a motion made by Ms. Martin, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise bids for the supply and delivery of hydrogen sulfide scrubber media.

## INDUSTRIAL COMPLIANCE

### **Century Linen & Uniform – 125 Balzano Drive, Gloversville**

Plant Manager Arnold reported that a request for connection and an Industrial Wastewater Discharge Permit Application were received from Century Linen & Uniform for their new business located at 125 Balzano Drive in Gloversville. All documents were reviewed by Laboratory Director Levendusky who recommended accepting the requests as submitted. Plant Manager Arnold noted that the Plant has the capacity to receive and treat the anticipated daily loadings.

On a motion made by Ms. Trudel, seconded by Ms. Martin, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the request for connection for Century Linen & Uniform located at 125 Balzano Drive in Gloversville.

On a motion made by Ms. Martin, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the Industrial Wastewater Discharge Permit Application as submitted for Century Linen & Uniform located at 125 Balzano Drive in Gloversville.

### **Sewer Bill Protest – 73 E. Fulton Street, Gloversville**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 73 E. Fulton Street in Gloversville. On a motion made by Mr. Trumbull, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$211.09 since the water did not enter the sewer system to be treated.

### **Sewer Bill Protest – 85 Yale Street, Gloversville**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 85 Yale Street in Gloversville. On a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

### **Sewer Bill Protest – 65 Second Street, Gloversville**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 65 Second Street in Gloversville. On a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$63.78 since the water did not enter the sewer system to be treated.

## BUDGET/PURCHASE/AUDIT

### **FY2018 Financial Audit**

Fiscal Officer Renda referred Board members to copies of an independent auditor's report from BST & Co. CPA's, LLP for the year ended December 31, 2018. The report disclosed no significant instances of noncompliance, and no corrective actions or alternative procedures were suggested.

## ATTACHMENTS

**Resolution No. 2019-06** was approved on a motion made by Ms. Trudel, seconded by Ms. Martin, carried five (5) in favor, one (1) absent, and none (0) opposed. *Transfer from the Capital and Equipment Reserve Fund to the General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$279,692.84 were approved for payment on a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

Capital disbursement sheets totaling \$65,205.00 were approved for payment on a motion made by Ms. Martin, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

Plant Manager Arnold reported that Blue Heron Construction has contracted with HDR Inc. to clean up the UV validation test site.

NEW BUSINESS

Plant Manager Arnold noted that personnel from Arcadis Inc. will attend the Sewer Board meeting in June to present a proposal to evaluate sludge dryers.

There being no further business, the meeting was adjourned at 7:40 P.M. on a motion made by Mr. Vose, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, June 12, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary